



**OK STATE WESLEY FOUNDATION  
VENUE PRICING \***

The OK State Wesley Foundation’s three-story facility is available for OSU/NOC student groups, off-campus organizations, nonprofits, and individuals when rooms are not in use for Wesley Foundation events. Contact [brian@okstatewesley.org](mailto:brian@okstatewesley.org) to inquire about space availability.

**ROOMS**

	<b><u>OSU/NOC Student-led Groups</u></b>	<b><u>United Methodist Groups</u></b>	<b><u>Nonprofit Organizations</u></b>	<b><u>For-profit &amp; Individuals</u></b>
<b>Conference Room</b> <ul style="list-style-type: none"> <li>• First floor</li> <li>• Seats up to 20 people</li> </ul>	No charge	No charge	Full Day: \$120 Half Day: \$60	Full Day: \$200 Half Day: \$120
<b>Library</b> <ul style="list-style-type: none"> <li>• Second floor</li> <li>• Available for small meetings – up to 8 people</li> </ul>	No charge	No charge	Full Day: \$75 Half Day: \$38	Full Day: \$150 Half Day: \$75
<b>Multipurpose Room 201</b> <ul style="list-style-type: none"> <li>• Second Floor</li> <li>• Space for up to 30 people</li> </ul>	No charge	No charge	Full Day: \$160 Half Day: \$80	Full Day: \$240 Half Day: \$160
<b>Multipurpose Room 202</b> <ul style="list-style-type: none"> <li>• Second Floor</li> <li>• Space for up to 30 people</li> </ul>	No charge	No charge	Full Day: \$160 Half Day: \$80	Full Day: \$240 Half Day: \$160
<b>Worship/Meeting Space</b> <ul style="list-style-type: none"> <li>• Second floor</li> <li>• Space for up to 295 people</li> </ul>	No charge	No charge	Full Day: \$300 Half Day: \$150	Full Day: \$600 Half Day: \$300
<b>Commercial Kitchen</b> <ul style="list-style-type: none"> <li>• First floor</li> <li>• Available for meal prep or catering</li> </ul>	No charge	No charge	Full Day: \$160 Half Day: \$80	Full Day: \$240 Half Day: \$160
<b>Activity Area</b> <ul style="list-style-type: none"> <li>• First Floor</li> <li>• Space for up to 100 people</li> </ul>	No charge	No charge	Full Day: \$160 Half Day: \$80	Full Day: \$240 Half Day: \$160

\*All rates are subject to change. Groups with paid, non-student staff positions are ineligible for the OSU/NOC group pricing. A full day = 8 hours. Half day = 4 hours. After hours fees may apply. Proof of Liability Insurance and a signed contract are required to confirm registration. No alcoholic beverages may be served on the premises. The Wesley is a tobacco-free facility. The OK State Wesley Foundation reserves the right to refuse the reservation of space to any individual or group at the discretion of the Campus Minister or Director in charge. Additional space may be available for events at the discretion of the OK State Wesley Foundation. Contact us for more information.



**Audio Visual:** *Please see Facilities Usage Request Form for exact details on what is included.*

**AV usage in the Worship Space:**

Simple - \$40

Moderate - \$40

Complex - \$40, \$20 per hour after first hour

**AV usage elsewhere in building:**

Simple - \$25

Moderate - \$40

**Additional Fees**

Cancellation fee (applies to all groups) – within 10 days of event Conference room, Library, and Multipurpose 201/202	\$30
Cancellation fee (applies to all groups) – within 10 days of event Worship/Meeting Space	\$75
No show fee (applies to all groups) no show by first 30 minutes of scheduled event lasting 2 hours or less	50% of total amount due
No show fee (applies to all groups) no show by first 30 minutes of scheduled event lasting 2 hours or more	50% of total amount due
Labor (if necessary)	\$20 per 50 persons
Clean-up charge for events that serve food	\$75 per space food is served/prepped \$100 for Kitchen & Activity Area together